



# Missouri Federation of Republican Women

FOUNDED 1930

*AFFILIATED WITH THE NATIONAL FEDERATION OF REPUBLICAN WOMEN*

## ABC SCHOOL CHAIRMAN

### JOB DESCRIPTION:

- \* Encourage unit clubs to sponsor ABC schools;
- \* Work with MoFRW President to:
  - Prepare list of topics for ABC schools
  - Obtain speakers for topics to be presented at schools
- \* Coordinate with club requesting to sponsor ABC school;
- \* Moderate ABC schools and act as time keeper;
- \* Submit a written report of activities for each meeting of the Board of Directors;
- \* Compile a file or notebook of pertinent information for reference and pass it on to your successor.