

Agenda for Organizational Meeting

1. Chose a preliminary chairman who will call the meeting to order and open the floor for nominations for a temporary chairman.
2. A temporary chairman is elected.
3. The temporary chairman takes the chair and calls for nominations for temporary secretary. Temporary secretary is elected and begins to take minutes of the meeting.
4. The Call to Meeting is read by temporary secretary.
5. Discuss the stated reasons for organizing and becoming a “Federated” club.
6. A resolution regarding forming the new organization is presented for discussion and adoption.
7. The Chair then states “If there is no objection, the chair will appoint a committee of not less than three to draw up bylaws for the club and report at the next meeting.”
8. The chair appoints the committee to draw up bylaws.
9. The time and place of the next meeting is determined.
10. The chair asks if there is any further business to come before the meeting. If there is none, the meeting is adjourned to meet at the time and place as agreed for the second organizational meeting.

Call to Meeting

The purpose of this meeting is to organize a Republican Women’s club in _____ County. Membership is open to any interested Republican woman who wishes to further the cause of Republicans in our state and to become better informed on issues at both the state and national level.

(This Call to Meeting is to be recorded and filed with the Secretary’s notes.)