



Missouri Federation of Republican Women

FOUNDED 1930

AFFILIATED WITH THE NATIONAL FEDERATION OF REPUBLICAN WOMEN

CAMPAIGN CHAIRMAN

JOB DESCRIPTION:

- * Serve as a resource person for District and Unit Club Presidents and their Campaign Chairmen;
- * Chair Campaign Activities Projects, as requested by the MoFRW President;
- * Help promote NFRW Campaign Management Schools and MoFRW ABC (About Basic Campaigning) schools;
- * Encourage participation of potential Republican women candidates in the NFRW's Women's Candidate Seminars;
- * Encourage candidates to use the CMS/ABC talent bank when selecting their campaign staff;
- * Be available, when needed, for MoFRW meetings where campaign seminars are requested;
- * Prepare a guide for clubs to distribute to members for keeping track of volunteer hours, in-kind contributions and monetary contributions to candidates;
- * Encourage local unit clubs to publicize the facts and figures of the hours worked in local campaigns;
- * Compile an overall report on the number of hours worked by MoFRW members on campaigns, monies donated and the equivalent dollar amount at minimum wage of hours donated;
- * Be available as a speaker for District and Unit Clubs; as requested;
- * Submit timely information for MoFRW President for distribution to unit clubs;
- * Submit a written report of the committee's activities for each meeting of the Board of Directors;
- * Compile a file or notebook of pertinent information for reference and pass it on to your successor.