



Missouri Federation of Republican Women

FOUNDED 1930

AFFILIATED WITH THE NATIONAL FEDERATION OF REPUBLICAN WOMEN

MoFRW MEMORIAL FUND CHAIRMAN

JOB DESCRIPTION:

- * Receive all contributions to the MoFRW Memorial Fund;
- * Forward all funds on a timely basis to the MoFRW Treasurer;
- * Acknowledge gifts to the Memorial Fund on a timely basis;
- * Encourage members and Unit Clubs to make contributions in memory of deceased members;
- * Educate members and Unit Clubs as to the use of the Memorial Funds;
- * Submit a written report of the committee's activities for each meeting of the Board of Directors;
- * Compile a file or notebook of pertinent information for reference and pass it on to your successor.